

### COURSE OUTLINE

**Principles of Sociology**  
**SOC1101 H**  
**Riva Lieflander**  
**Winter 2020**

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**Class schedule:** Monday, 16:00-17:20, FSS 2005  
Wednesday, 14:30-15:50, FSS 2005

**Professor's office hours:** Tuesday, 16:30-18:30  
FSS 10056  
613-562-5800 ext.1677 *during office hours, only*

**E-mail:** [rlieflan@uottawa.ca](mailto:rlieflan@uottawa.ca)

**Teaching assistants:** Office hours:

Any questions sent by email should receive a response within two business days or during the following class if it takes place within the 48 hours following receipt of the email. Note that the professor and TA reserve the right not to answer an email if the level of language used is inappropriate, or if the required information is contained in this syllabus or provided on BrightSpace.

**On virtual campus:** Yes

Students are expected to check the BrightSpace course web site on a regular basis, and to read all posted announcements and other course materials (e.g., lecture notes). **\*\* REMEMBER TO TURN ON YOUR BRIGHTSPACE NOTIFICATIONS! \*\***

### OFFICIAL COURSE DESCRIPTION

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Introduction to the principal fields, the concepts, and the essential methods of sociological analysis. Sociology and the other social sciences. Critical thinking and techniques of intellectual work. The craft of the sociologist.

*Prerequisite: None*

## GENERAL COURSE OBJECTIVES

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This course will introduce students to the nature and breadth of the discipline of sociology, and to its place among the social sciences. Key sociological concepts and concerns will be examined, and a wide variety of social issues will be practically and critically analyzed through the use of the “sociological imagination”.

## SPECIFIC COURSE OBJECTIVES

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It is expected, by the end of the course, that students will:

1. have a good awareness of the breadth of the discipline of sociology, and of the place of sociology in relation to the other social sciences;
2. have a solid beginning understanding of key sociological concepts, theories, and methodologies, and of the nature of the organization of knowledge within the discipline of sociology;
3. be able to discern and to articulate some of the key concerns which have shaped the development of sociology as a discipline, particularly as these relate to sociohistorical context, basic social processes, social inequality, social institutions, and social change; and
4. have the analytical skills and the “sociological imagination” necessary to pursue further studies in sociology.

## TEACHING METHODS

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The course consists of lectures, readings, and discussions and activities in class. Office hours will also be held regularly to assist students on an individual basis.

**STUDENTS ARE EXPECTED TO READ THE ASSIGNED TEXTBOOK CHAPTERS before the lecture for which they have been assigned, and to review some or all of the additional recommended resources independently, as needed. The presentation pace of all lectures will be strictly oriented to the prepared student.**

**POSTED LECTURE SLIDES DO NOT CONTAIN ALL INFORMATION NEEDED TO SUCCEED IN THIS COURSE, AND CANNOT REPLACE REGULAR ATTENDANCE AT LECTURES, AND TIMELY STUDY OF THE REQUIRED COURSE READINGS.** Students are also expected to participate regularly in class discussions and activities, and to ask questions as they arise.

## ASSESSMENT METHODS

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Students will be evaluated on the basis of two midterm exams, and one take-home final exam (group project) consisting of an essay outline and a final essay, as follows:

Components of Final Mark <sup>1</sup>		
Evaluation format	Weight	Date
Take-Home Final Exam (Group Project): Outline <sup>2,3,4</sup>	15 %	February 12, 2020 <sup>5</sup>
Midterm Test #1	25 %	February 24, 2020
Midterm Test #2	25 %	March 25, 2020
Take-Home Final Exam (Group Project): Final Essay <sup>2,3,4</sup>	35 %	April 7, 2020 <sup>6</sup>
Deferred Exam Period: Midterm exams: April 6, 2020 Final exams: July 6-10, 2020		

<sup>1</sup> **Course Failure - EIN (F):** In accordance with article 10.6 (<https://www.uottawa.ca/administration-and-governance/academic-regulation-10-grading-system>), students receive a failing grade when they have not completed a **significant portion of the course work. According to the policy established by the School, a significant portion of the work** involves: either one or all exams (mid-term, final) or any other assignments (quizzes, tests, presentations, research, etc.) worth 15% or more of the final grade. Note that a refused request for a deferral can therefore lead to a failure.

<sup>2</sup> For the submission of each of the Take-Home Final Exam (Group Project): Outline, and the Take-Home Final Exam (Group Project): Final Essay, upload a **single** Word file (i.e., .doc or .docx or .rtf -- **not .pdf or .pages or any other format**) to BrightSpace. Upload your files by the due date and time (NOT by email). Do not cut and paste the file contents into BrightSpace, but instead upload the file. Make sure to use the following format for the name of your file: **lastname.firstname.assessmentname.doc**.

<sup>3</sup> Make sure to begin file uploading sufficiently before 23:59 in case of technical difficulties. **Files uploaded any time after 23:59 will be marked late.**

<sup>4</sup> It is your responsibility to ensure that your file has uploaded correctly, and that it can be opened. **The actual date of submission will be considered to be the date of the successful uploading of an openable and readable file.**

<sup>5</sup> The final date for submission of the Take-Home Final Exam (Group Project): Outline, with penalty for lateness, is February 23, 2020, by 23:59. No Take-Home Final Exam (Group Project): Outline submitted later than February 23, 2020, 23:59 will be considered for evaluation, without appropriate documentation as described below.

<sup>6</sup> The final date for submission of the Take-Home Final Exam (Group Project): Final Essay is April 7, 2020, by 23:59. No Take-Home Final Exam (Group Project): Final Essay submitted later than April 7, 2020, 23:59 will be considered for evaluation, without an approved deferral of the final exam.

## **POLICY ON ATTENDANCE, LATE SUBMISSIONS AND LANGUAGE QUALITY**

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Class attendance is necessary to successfully complete this course.

Late submission of assignments is not tolerated. Exceptions are made only for illness or other serious situations deemed as such by the professor. *There will be a penalty for late submissions.* University regulations require all absences from exams and all late submissions due to illness to be supported by a medical certificate.

Late assignments: Late submission of assignments is not tolerated. Exceptions are made only for illness or other serious situations deemed as such by the professor. *There will be a penalty for late submissions.*

University regulations require all late submissions due to illness to be supported by a medical certificate. A request for special consideration due to illness or other serious situation must be sent to the professor **within five working days** of the assignment due date and must respect all the conditions of Academic Regulation 1-9.5 (<https://www.uottawa.ca/administration-and-governance/academic-regulation-9-evaluation-of-student-learning>). *Late assignments will otherwise be penalized at 5% of the assignment points for each subsequent calendar day (including weekends and holiday days) following the due date if the justification is not acceptable.*

Missed tests or exams: University regulations require all absences from exams due to illness to be supported by a medical certificate. Absence due to illness or any other serious reason must be justified in

writing to the academic assistants of the Faculty, within five business days following the date of the exam. The Faculty reserves the right to accept or refuse the reason. **Reasons such as travel, jobs, or any misreading of the examination timetable are not acceptable.** We suggest that you advise your professor as early as possible if a religious holiday or a religious event will force you to be absent during an evaluation.

DFR forms must be completed for both midterms and final exams. The form can be obtained at <https://socialsciences.uottawa.ca/students/undergraduate-forms>. Once completed, the form with supporting documentation (e.g., medical certificate) will automatically be sent to the academic unit which offers the course. The request must be completed **within five working days** of the exam and must respect all the conditions of Academic Regulation I-9.5 (<https://www.uottawa.ca/administration-and-governance/academic-regulation-9-evaluation-of-student-learning>).

Students who are excused for missing an exam will be required to write a deferred exam, except where the professor offers a re-weighting scheme which applies to the student's case. Professors may decline to offer a deferred exam and instead re-weight the remaining pieces of work only if (i) the re-weighted scheme is indicated on the syllabus and (ii) it respects both the 25 percent rule (Academic Regulation 9.0) and the final exam rule.

You will be judged on your writing abilities. It is recommended to take the appropriate measures to avoid mistakes such as spelling, syntax, punctuation, inappropriate use of terms, etc. *Writing deficiencies will be penalized up to 15% of the assignment points.*

#### **POLICY ON CLASSROOM COMPUTER/DEVICE USE**

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If and when (at the instructor's discretion) laptop/device usage is allowed in class, laptops/devices may be used only for note taking. Other uses (e.g., emailing, web surfing) will result in the student's being required to turn off the laptop/device.

#### **POLICY ON ELECTRONIC RECORDING AND TRANSMISSION OF COURSE MATERIALS**

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Videotaping and recording lectures is permitted only if the recording will be used for the student's exclusive, personal course-related study purposes during the current academic session.

Posting and/or other transmission of lecture slides, assignments, and/or other course material to any electronic or other forum, excluding the BrightSpace course site, is strictly forbidden without written permission from the instructor.

#### **UNIVERSITY OF OTTAWA POLICY ON SEXUAL VIOLENCE**

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The University of Ottawa does not tolerate any form of sexual violence. Sexual violence refers to any act of a sexual nature committed without consent, such as rape, sexual harassment or online harassment. The University, as well as student and employee associations, offers a full range of resources and services allowing members of our community to receive information and confidential assistance and providing for a procedure to report an incident or make a complaint. For more information, visit [www.uOttawa.ca/sexual-violence-support-and-prevention](http://www.uOttawa.ca/sexual-violence-support-and-prevention).

## SCHEDULE

Every attempt will be made to adhere to the following schedule, but changes may be made at the discretion of the instructor. Any changes will be announced on the BrightSpace course web site, and at the lectures.

*N.B.: All chapters indicated in the Assignments & Readings column, below, refer to the required **Brym et al. (2019) and Brym (2018) textbooks** listed in the Bibliography section of the course syllabus.*

DATE	MATERIAL TO BE COVERED	LOCATION	ASSIGNMENTS & READINGS
Class 1 Jan.6	Introduction to the course objectives and plan	FSS 2005	Course syllabus
Class 2 Jan.8	Foundations: A sociological compass & How sociologists do research	FSS 2005	<i>Compass</i> Chapters 1-2; <i>Life or Death</i> Chapters 1,8
Class 3 Jan.13	Basic social processes: Culture	FSS 2005	<i>Compass</i> Chapter 3; <i>Life or Death</i> Chapter 2
Class 4 Jan.15	Basic social processes: Socialization & Social interaction	FSS 2005	<i>Compass</i> Chapters 4-5
Class 5 Jan.20	Basic social processes: Networks, groups, bureaucracies, and societies	FSS 2005	<i>Compass</i> Chapter 6; <i>Take-Home Final Exam (Group Project): Outline AND Final Essay information distributed</i>
Class 6 Jan.22	Inequality: Deviance and crime; Take-Home Final Exam (Group Project) group formation	FSS 2005	<i>Compass</i> Chapter 7
Class 7 Jan.27	Inequality: Social stratification; Take-Home Final Exam (Group Project) group formation	FSS 2005	<i>Compass</i> Chapter 8; <i>Life or Death</i> Chapter 4
Class 8 Jan.29	Inequality: Globalization, inequality, and development; Take-Home Final Exam (Group Project) group formation	FSS 2005	<i>Compass</i> Chapter 9; Make sure you are part of a Take-Home Final Exam (Group Project) group!!
Class 9 Feb.3	Inequality: Race and ethnicity	FSS 2005	<i>Compass</i> Chapter 10; <i>Life or Death</i> Chapter 7
Class 10 Feb.5	Inequality: Sexualities and gender stratification	FSS 2005	<i>Compass</i> Chapter 11; <i>Life or Death</i> Chapter 6
Class 11 Feb.10	Inequality: Sociology of the Body: Disability, aging, and death	FSS 2005	<i>Compass</i> Chapter 12; <i>Midterm Test #1 description distributed</i>
Class 12 Feb.12	Institutions: Work and the economy	FSS 2005	<i>Compass</i> Chapter 13
Feb.12 Not a class	<i>Take-Home Final Exam (Group Project): Outline Due by 23:59</i>	--	--
Feb.16-22 Not a class	<b>*** READING WEEK—NO CLASSES ***</b> <i>N.B.: No office hours will be held this week, but the professor will be available via e-mail</i>	--	Study for Midterm Test #1
Class 13 Feb.24	<i>Midterm Test #1</i>	FSS 2005	<i>Compass</i> Chapters 1-12, lecture presentations and notes

Class 14 Feb.26	Institutions: Politics	FSS 2005	<i>Compass Chapter 14; Life or Death Chapter 3; Take-Home Final Exam (Group Project): Outline returned</i>
Class 15 Mar.2	Institutions: Families	FSS 2005	<i>Compass Chapter 15</i>
Class 16 Mar.4	Institutions: Religion	FSS 2005	<i>Compass Chapter 16; Midterm Test #1 returned</i>
Class 17 Mar.9	Institutions: Education	FSS 2005	<i>Compass Chapter 17</i>
Class 18 Mar.11	Institutions: Mass media and mass communication	FSS 2005	<i>Compass Chapter 18</i>
Class 19 Mar.16	Institutions: Health and medicine	FSS 2005	<i>Compass Chapter 19; Life or Death Chapter 5; Midterm Test #2 description distributed</i>
Class 20 Mar.18	Social change: Population and urbanization	FSS 2005	<i>Compass Chapter 20</i>
Mar.20 Not a class	<i>Last day to withdraw from a course with no financial credit</i>	--	--
Class 21 Mar.23	Social change: Collective action and social movements	FSS 2005	<i>Compass Chapter 21</i>
Class 22 Mar.25	<i>Midterm Test #2</i>	FSS 2005	<i>Compass Chapters 13-20, lecture presentations and notes</i>
Class 23 Mar.30	Institutions: Technology and the global environment	FSS 2005	<i>Compass Chapter 22 (online)</i>
Class 24 Apr.1	In-class group work session for Take-Home Final Exam (Group Project): Final Essay	FSS 2005	<i>Midterm Test #2 returned</i>
Apr.6 Not a class	<i>*** STUDY BREAK ***</i>	--	<i>Last-Minute details for the Take-Home Final Exam (Group Project): Final Essay</i>
Exam period: Apr.7-24	--	--	--
Apr.7 Not a class	<i>Take-Home Final Exam Due by 23:59</i>	--	--
Apr.10-13 Not a class	<i>*** EASTER BREAK ***</i>	--	--
Apr.24 Not a class	--	--	<i>Take-Home Final Exam returned</i>
May 12 Not a class	--	--	<i>Official final grades for Winter 2020 posted online</i>

## BIBLIOGRAPHY

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### **Required Texts:**

Brym, Robert, Roberts, Lance W., & Strohschein, Lisa. (2019). *Sociology: Compass for a New Social World* (6<sup>th</sup> ed.). Toronto: Nelson Education, Ltd.

→ Please note that Chapter 22 is only available online, at: [Chapter 22](https://www.cengage.com/resource_uploads/downloads/0176849696_630484.pdf) ([https://www.cengage.com/resource\\_uploads/downloads/0176849696\\_630484.pdf](https://www.cengage.com/resource_uploads/downloads/0176849696_630484.pdf))

Brym, Robert. (2018). *Sociology as a life or death issue* (4<sup>th</sup> edition). Toronto: Nelson Education Ltd.

Gingras, François-Pierre. (2010). "Writing and Style Guide for University Papers and Assignments". <http://socialsciences.uottawa.ca/undergraduate/writing-style-guide>.

### **Recommended (Reference) Texts:**

American Psychological Association. (2009). *Publication Manual of the American Psychological Association* (Sixth ed.). Washington, DC: American Psychological Association.

**OR**

American Sociological Association. (2014). *American Sociological Association Style Guide* (Fifth ed.). Washington, DC: American Sociological Association.

Northey, Margot, Lorne Tepperman, & Patrizia Albanese. (2018). *Making Sense in the Social Sciences: A Student's Guide to Research and Writing. Seventh Edition*. Toronto: Oxford University Press Canada.

## RESOURCES FOR YOU

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**FACULTY MENTORING CENTRE** - <http://socialsciences.uottawa.ca/mentoring>

The goal of the Mentoring Centre is to help students with their academic and social well-being during their time at the University of Ottawa. Regardless of where a student stands academically, or how far along they are in completing their degree, the Mentoring Centre is there to help students continue on their path to success.

A student may choose to visit the Mentoring Centre for very different reasons. Younger students may wish to talk to their older peers to gain insight into programs and services offered by the University, while older students may simply want to brush up on study and time management skills or learn about programs and services for students nearing the end of their degree.

In sum, the Mentoring Centre offers a place for students to talk about concerns and problems that they might have in any facet of their lives. While students are able to voice their concerns and problems without fear of judgment, mentors can garner further insight into issues unique to students and find a more practical solution to improve the services that the Faculty of Social Sciences offers, as well as the services offered by the University of Ottawa.

**ACADEMIC WRITING HELP CENTRE** - <http://www.sass.uottawa.ca/writing/>

At the AWHC you will learn how to identify, correct and ultimately avoid errors in your writing, and to become an autonomous writer. In working with our Writing Advisors, you will be able to acquire the abilities, strategies and writing tools that will enable you:

- **to master the written language of your choice**
- **to expand your critical thinking abilities**
- **to develop your argumentation skills**
- **to learn what the expectations are for academic writing.**

**COUNSELLING AND COACHING** - <http://sass.uottawa.ca/en/personal>

There are many reasons to take advantage of the Counselling Service. We offer:

- personal counselling
- career counselling
- study skills counselling

**HUMAN RIGHTS OFFICE** - <https://www.uottawa.ca/respect/en>

**Mandate:**

To provide leadership in the creation, implementation and evaluation of policies, procedures and practices on diversity, inclusion, equity, accessibility, and the prevention of harassment and discrimination.

**Contact information:**

1 Stewart St. (Main Floor – Room 121) - Tel.: 613-562-5222 / Email: [respect@uOttawa.ca](mailto:respect@uOttawa.ca)

**ACADEMIC ACCOMMODATIONS** - <http://sass.uottawa.ca/en/access>

The University has always strived to meet the needs of individuals with learning disabilities or with other temporary or permanent functional disabilities (hearing/visual impairments, sustained health issues, mental health problems), and the campus community works collaboratively so that you can develop and maintain your autonomy, as well as reach your full potential throughout your studies. You can call on a wide range of services and resources, all provided with expertise, professionalism and confidentiality.

If barriers are preventing you from integrating into university life and you need adaptive measures to progress (physical setting, arrangements for exams, learning strategies, etc.), contact the Access Service right away:

- in person in our office
- online
- by phone at 613-562-5976

**Deadlines for submitting requests for adaptive measures during exams:**

- midterms, tests, deferred exams: seven business days before the exam, test or other written evaluation (excluding the day of the exam itself).
- final exams:
  - November 15 for the fall session
  - March 15 for the winter session
  - Seven business days before the date of the exam for the spring/summer session (excluding the day of the exam itself).

**CAREER DEVELOPMENT CENTRE** - <http://www.sass.uottawa.ca/careers/>

The Career Development Centre offers various services and resources in career development to enable you to recognize and enhance the employability skills you need in today's world of work.

**STUDENT RESOURCES CENTRES** - <http://www.communitylife.uottawa.ca/en/resources.php>

The Student Resources Centres aim to fulfill all sorts of student needs.

**BEWARE OF ACADEMIC FRAUD!**

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Academic fraud is an act committed by a student to distort the marking of assignments, tests, examinations, and other forms of academic evaluation. Academic fraud is neither accepted nor tolerated by the University. Anyone found guilty of academic fraud is liable to severe academic sanctions.

Here are a few examples of academic fraud:

- engaging in any form of plagiarism or cheating;
- presenting falsified research data;
- handing in an assignment that was not authored, in whole or in part, by the student;
- submitting the same assignment in more than one course, without the written consent of the professors concerned.

In recent years, the development of the Internet has made it much easier to identify academic plagiarism. The tools available to your professors allow them to trace the exact origin of a text on the Web, using just a few words.

In cases where students are unsure whether they are at fault, it is their responsibility to consult the *“Writing and Style Guide for University Papers and Assignments.”* It can be found at: <http://socialsciences.uottawa.ca/undergraduate/writing-style-guide>

Persons who have committed or attempted to commit (or have been accomplices to) academic fraud will be penalized. Here are some examples of the academic sanctions which can be imposed:

- a grade of “F” for the assignment or course in question;
- an additional program requirement of between 3 and 30 credits;
- suspension or expulsion from the Faculty.

For more information, refer to the *Student’s Guide to Academic Integrity*:

<http://www.uottawa.ca/vice-president-academic/sites/www.uottawa.ca.vice-president-academic/files/academic-integrity-students-guide.pdf>

and to the Academic Integrity Website (Office of the Vice-President Academic and Provost):

<http://web5.uottawa.ca/mcs-smc/academicintegrity/home.php>