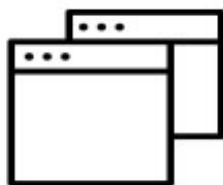


POSTING ON THE DISCUSSION BOARD

Follow these simple steps to successfully participate in the discussion forums.

DISCUSSION BOARD



Discussion Board

Click Discussion Board in your course dashboard to access the forums.

Note: The Discussion board link is also available on the Assessments page of the course website.

New Window

Your browser will open in a new window and the Discussion Board forum will appear.

Category Listing

On the Home Page of the Discussion Board you will find a list of folders containing the various discussion topics for the course.



Post New Topic

In some topic folders, you can click POST TOPIC to start your own discussion thread.

A new topic textbox field will appear. Compose and format your message in the textbox.

Reply to an Existing Post

Click REPLY or QUOTE (includes the original post in your reply) and type your response in the text box provided.

Re-read your message carefully before posting - check your spelling, grammar, and tone.

Topics

Click on one of the folders to access its contents.

Within some of the folders, you will find sub-topics. Select one and click to read and respond to posts.



Reply

Click POST REPLY or POST NEW TOPIC to post your message.

Some discussion forums have deadlines to post - check your course agenda for dates.

Help!

If you have issues with the discussion board, email discuss@econcordia.com for assistance and copy your TA on the email; do so BEFORE the deadline to post.

My Grades

Discussion board grades (if applicable) will be posted in the My Grades section of your eConcordia portal once they are approved by your instructor.